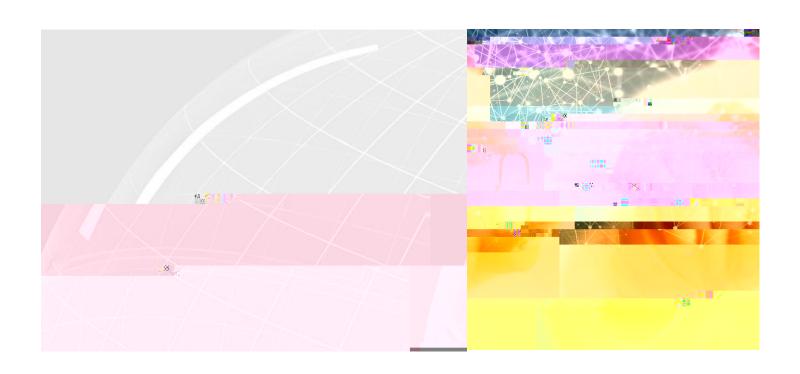


Rev. A May 22, 2018





## **Contents**

1. Recruitment Terms of Use .....

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If you wish to obtain a paper copy of the forms you sign via this recruitment site, you will be given the opportunity to download and print those forms once they have been executed.

After authorizing the use of your electronic signature, you may still withdraw your consent. To do so, you must contact Jacobs for their withdrawal procedures and to understand any consequences or fees which may apply.

#### 2.3 Submissions

By making Submissions, you accept the terms of the Privacy Notice and agree to the treatment of any personal data contained in the Submissions in accordance with the Privacy Notice.

You warrant that: (a) you have the right and authority to provide any Submissions; (b) you have only disclosed information that is true, accurate and not misleading (including by omission) and nothing you have submitted is known by you to be false, inaccurate, or misleading; (c) you have a legal right to live and be employed in the jurisdiction in which you



writing. You also warrant that no certification authority or other third party verification is necessary to validate an electronic signature, and that the lack of such certification or third party verification will not in any way affect the enforceability of the electronic signature.

In order to access, fulfill and retain the following electronic forms, your computer must be equipped and compatible with the most common operating systems and internet browsers. This would include:

Windows, Mac OS X, Linux, Apple iOS, and other major operating systems.

Microsoft Internet Explorer version 8 and later, Mozilla Firefox - latest version, Safari latest version + tablet versions, Chrome latest desktop version.

If the Candidate declines to use an electronic signature, you will be able to print your forms and have the Candidate sign them by hand, but will also be required to deliver the hand signed forms to the relevant Jacobs company representative.

If the Candidate wishes to obtain a paper copy of the forms you sign via this recruitment site, you will be given the opportunity to download and print those forms once they have been executed.

#### 3.3 Submissions

You agree that all information you submit in the application process will be Submissions that you have the right and authority to disclose to Jacobs. By making Submissions, you warrant that the applicable Candidate accepts the terms of Privacy Notice and agrees to the treatment of any personal data contained in the Submissions, in accordance with the Privacy Notice.

You agree that you will obtain written signed consent from each Candidate, in the form required by Jacobs (Jacobs Agency Preferred Supplier List) before providing Submissions relating to that Candidate. You must deliver such consent to Jacobs by uploading the signed consent form as part of the Submissions relating to that Candidate.



person, that has not been disclosed fully in your Submission; and you must immediately disclose any such reason, should one arise.

You agree that you will neither use the recruitment site in a manner, nor provide any Submission, that: (a) is defamatory, derogatory, degrading or harassing of another or constitutes a personal attack; (b) invades another's privacy or includes, copies or transmits another's confidential, sensitive or personal data;

(c) promotes bigotry, racism, hatred or harm against any group or individual; (d) is obscene or not in good taste; (e) violates, infringes or promotes the violation or infringement of another's rights, including intellectual property rights; (f) violates or promotes the violation of any applicable laws or regulations; (g) contains a solicitation of funds, goods or services, or promotes or advertises goods or services; or (h) contains any viruses, Trojan horses, or other components designed to limit or harm the functionality of a computer.

Jacobs may report you to the relevant authorities and may act under the fullest extent of applicable laws if you transmit or upload content intended or designed to cause harm.

### 3.4 Security, Passwords and Means of Accessing the Recruitment Site

You agree not to access or use the recruitment site in any manner that could damage, disable, overburden, or impair any Jacobs accounts, computer systems or networks. You agree not to attempt to gain unauthorized access to any parts of the recruitment site or any



Texas, USA. You and Jacobs agree to submit to the jurisdiction of, and agree that venue is proper in, these courts in any such legal action or proceeding.

### 4.13 Contact Information

If you have any questions regarding these Terms of Use, please contact us.